Agility Bank

1. Login to online banking through the mobile app or a web browser.
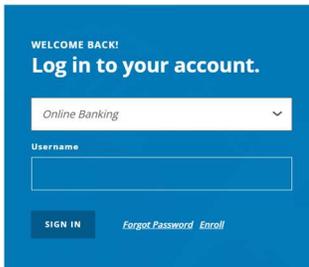
2. From the menu on the lefthand side click on Bill Payments and then Go To Billpay.
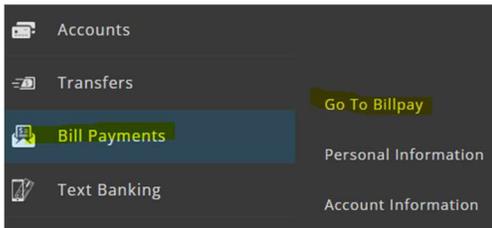
3. Click on the "I want to..." box in the top left-hand corner. From the drop down click on Pay a Person.
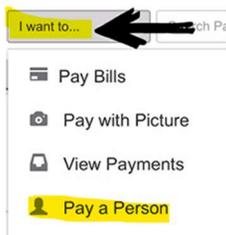
4. Enter the amount you want to send.
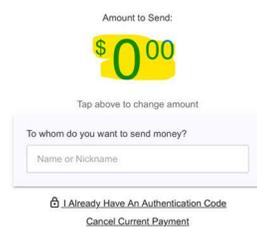
5. Type the name of the person you are sending money to or click on Add Recipient. Money can be sent using a phone number or email address.
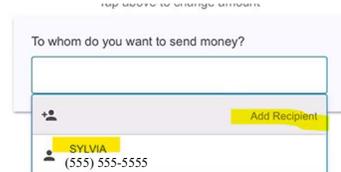
6. Click Continue to the next step.

7. Create a secret word that you will give the recipient to ensure the money is being sent to the intended recipient. Then click Create Secret Word & Continue.

8. Go through the authentication process.

9. A reminder to send the recipient the secret word will pop up. Click continue.

10. You will receive a confirmation screen that your payment has been sent.

11. To check the status of the payment, click on View Payments at the top of the screen.

12. The status will say waiting on recipient if they have not accepted the payment yet. It will change to accepted once they have.